#### SPRING CITY BOROUGH COUNCIL MEETING

MARCH 5<sup>TH</sup>, 2012 - 7:30 P.M.

President DiGuiseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

#### ATTENDANCE:

The following members were present: Councilmen Burns, DiGuiseppe, Hays, Kratz, Shaner, Sweeney, Mayor Weiss, Solicitor Romain, and Borough Administrator Rittenhouse.

## APPROVAL OF THE MINUTES:

Councilman Burns motioned to approve the minutes of the February 7<sup>th</sup>, 2012 council meeting. Councilman Shaner seconded. Motion carried. Councilman Hays abstained from voting.

## **COMMITTEE REPORTS:**

STREETS AND UTILITIES: Borough Administrator Rittenhouse gave the following Streets
Department Report for the month of February, 2012. TRASH DISPOSAL - 97.8 tons of refuse were hauled to the Lanchester Landfill in Honeybrook, PA by Charles Blosenski Disposal Company from January 23, 2012 through February 20, 2012. Eight (8) bulk trash pick-ups were made during the month. RECYCLING - Four (4) pick-up truck loads of yard waste were collected at curbside and taken to Penn Organics. STREET WORK - Patched potholes on the following streets: South Main, Water, Hall, Church, Penn, and Broad, also Plum Alley, and Schoolhouse Alley. Routinely cleaned various stormwater inlets. MAINTENANCE - Replaced several worn street signs and posts. Replaced three (3) light bulbs on the lamp posts located on North Main Street. Manually swept North Main Street from Hall Street to Yost Avenue. Washed and waxed the dump trucks. Cleaned the dog shelter located on Gay Street. Filled in low areas at the entrance way to the Riverfront Trail with 15 tons of stone. Made repairs to the swing set at the Poplar Street Play Area. Emptied the trash receptacles weekly at all of the recreation areas. Assisted the sewer plant operator with the reinstallation of the covers on the digester tanks and cutting and removing the reeds from the reed beds.

#### SANITATION AND SURFACE WATER:

Councilman Shaner read the monthly wastewater report for February, 2012. The daily flow for the month of February, 2012 was 334,000 gallons per day. The peak flow occurred on February 7th, 2012 and was recorded at 388,000 gallons. Both digesters were cleaned in early February and the circulator pump was pulled and serviced. A new flow meter was installed at the Bridge Street Pump Station. The reeds in the drying beds were cut down and arrangements are being made to haul the reeds to the landfill at a later date.

Councilman Shaner reported the sewer committee met on February 9, 2012 and continued their discussion on updating the Borough's sewer ordinance. Also, they discussed the drafting of an ordinance for the inspection of properties for illegal downspouts and sump pump hook-ups into the Borough's sewer system.

#### POLICE:

Councilman Kratz reported the police committee met on February 16, 2012. Chief Brown informed the committee he is currently looking for three (3) additional part-time officers. Also noted was the completion of the CPR training and use of the new tazer guns. The Chief informed the committee he has obtained two quotes for the water proofing of the basement.

Councilman Kratz read the police report for February, 2012 as follows: Complaints 254; theft 5; criminal mischief 2; traffic citations issued 20; criminal arrests 6; accidents 3; parking tickets issued 13. Assisted other departments as follows: East Vincent 11 times (traffic stop, parking complaint, alarm, 3 domestics, well being check, fire, ambulance call, burglary, and trespassing); East Pikeland 5 times (vehicle pursuit, 2 traffic stops DUI, and accident); Royersford 4 times (warrant service, 2 suspicious persons and follow up); Montgomery County Sheriffs 2 times (2 warrant services); East Coventry 3 times (burglary, domestic, accident); Phoenixville 1 time (home invasion). Other departments assisting Spring City were as follows: East Vincent 9 times (disturbance, 3 domestics, drug arrest, bench warrant, alarm, sexual assault and suspicious person); East Coventry 1 time (domestic); West Vincent 1 time (domestic); East Pikeland 1 time (open door). Mileage traveled during the month of February: Car 14-1 (2009 Dodge) 1,323 miles; Car 14-2 (2011 Dodge) 1,651 miles which made a total of 2,974 miles. Gas used during the month of February: Car 14-1 (2009 Dodge) 135.3 gallons, Car 14-2 (2011 Dodge) 173.8 gallons which made a total of 309.1 gallons of gas used during the month.

#### FINANCE & ORDINANCE:

President DiGuiseppe reported the Finance & Ordinance Committee met on February 22, 2012 and discussed the proposed ordinance for the inspection of illegal down spouts and sump pumps, and setting fees for rental inspections.

Also, Councilman Petak is checking into a pet ordinance for the proper amount of space for a set amount of caged animals, and what animals are permitted as pets in the other municipalities.

## **ZONING, HOUSING & PROPERTY:**

Administrator Rittenhouse reported there were three (3) building permits issued during the month of February, 2012. Joshua Reinert, 163 S. Wall Street, install fire drywall; Terry Roberts, 450 N. Penn Street, deck 24x13; Vito Satiro, Paradise Gifts, 105 N. Main Street, sign. Estimated cost of construction for the month of February, 2012 was \$5,500. Permit fees collected for the month of February, 2012 was \$183.00.

#### **PLANNING:**

Councilman Burns reported that the Planning Commission met on February 15, 2012.

Under old business they discussed the statutory review period decision date for the Land Development Plan at 501 South Main Street.

Under new business Mr. Dewey DiMarzio was present to represent DJBJ Homes, the applicant for the Oak Ridge Subdivision at 440 and 442 Ridge Street. The Borough has received the engineer review letter dated February 6, 2012. Mr. DiMarzio was unable to respond to the engineer's letter as he had not seen it until the meeting.

The county review letter has not yet been received.

The Planning Commission requested the applicant consider installing a pedestrian ramp at the corner of Glass Avenue and the paper alley bounding the properties on the north. Mr. DiMarzio reported that he was planning to replace the sidewalks to conform to Borough Ordinances.

# ADMINISTRATOR'S REPORT FOR THE MONTH OF:

# FEBRUARY, 2012

The following figures represent the balance in each Department as appropriated in the 2011 Budget.

GENERAL	GOVERNMENT

JENERAL GUVERNIVIENI		% UNSPENT
General Government	\$ 182,184.57	87%
Protection to Persons and Property	\$ 388,677.89	84%
Planning, Zoning and Housing	\$ 40,910.99	92%
Streets and Highways .	\$ 423,693.41	87%
Street Repaving	\$ 82,600.00	100%
Parks and Recreation	\$ 22,445.00	100%
Insurance	\$ 48,960.00	100%
Street Lighting	\$ 46,847.86	83%
Library	\$ 12,800.00	100%
Liberty Fire Company	\$ 22,100.00	100%
Association Dues and Expenses	\$ 2,515.00	97%
Building and Property	\$ 20,950.99	86%
1% Tax Collection	\$ 9,054.56	94%
OPT Tax Collection	\$ 293.67	98%
Workers' Compensation	\$ 15,115.25	57%
Engineering and Consulting	\$ 43,903.00	96%
CRP Grant – Consulting	\$ 59,142.58	100%
EWER ACCOUNT	\$ 556,178.72	90%

This report reflects all wages and bills paid through February 29, 2012.

2012 Tax Collector Monthly Report PRINTED 03/01/2012 FROM: TO:

OM: 02/01/2012 Spring City Borough			DFP			
TO: 02/:	27/2012	Local	Real Estate	Interim	Per Capita	
ollectio	ons					
1. Bala	ance collect	ible - beg of Month	465,569.37	•	9,345.00	
2a.Addi	itions Durin	ig Month	13.60			
2b.Dedi	actions: cre	edits during the month	•			
3. Tota	al Collectib	ole	465,582.97		9,345.00	
4. Less	s: face coll	ections for the month	67,955.86	F	2,050.00	
5. Less	s: deletions	from the list				
6. Less	s: Exonerati	ons	-		130.00	
7. Less	s: Liens/Non	-lienable installment				

397,627.11

<del></del>	-	
B. Reconciliation of cash collected		
9. Face amount of collections	67,955.86	2,050.00
10. Plus: Penalties	•	
11. Less: Discounts	1,359.10	41.00
12. Total cash collected per column		
13. Total cash collected	66,596.76	2,009.00

#### C. Payment of taxes

#### 14. Amount remitted during the month

8. Balance collectible - End of month

R/E Amount	P/C Amount	
1,871.78	102.90	1
2,319.26	88.20	2
2,328.35	112.70	2
2,901.70	53.90	2
7,537.99	313.60	7
	14.70	
1,710.53	318.50	2
4,007.12	102.90	4
• •	9.80	
21,382.13	240.10	21
•	24.50	
2,112.48	98.00	2
1,278.37	44.10	1
1,891.87	49.00	1
•	98.00	1.
•	39.20	4
•	88.20	2
•	68.60	1
•	88.20	2
•	53.90	6
•		68
	1,871.78 2,319.26 2,328.35 2,901.70 7,537.99 1,710.53 4,007.12 21,382.13	1,871.78       102.90         2,319.26       88.20         2,328.35       112.70         2,901.70       53.90         7,537.99       313.60         1,710.53       318.50         4,007.12       102.90         9.80         21,382.13       240.10         2,112.48       98.00         1,278.37       44.10         1,891.87       49.00         1,123.14       98.00         4,322.87       39.20         1,956.41       88.20         2,381.30       88.20         6,050.64       53.90

PAGE

7,165.00

PRINTED 02/29/2012 FROM: 02/01/2012

TO: 02/27/2012

2012 Tax Collector Monthly Report

Spring City Borough County

PAGE DFP

Real Estate

Interim

Local O.P.T.

. Collections	
1. Balance collectible - beg of Month	9,248.75
2a.Additions During Month	
2b.Deductions: credits during the month	
3. Total Collectible	9,248.75
4. Less: face collections for the month	1,642.50
5. Less: deletions from the list	
6. Less: Exonerations	75.00
7. Less: Liens/Non-lienable installment	
8. Balance collectible - End of month	7,531.25
. Reconciliation of cash collected	
9. Face amount of collections	1,642.50
10. Plus: Penalties	
11. Less: Discounts	33.84
12. Total cash collected per column	
13. Total cash collected	1,608.66
2. Payment of taxes	
14 Amount remitted during the month	

14. Amount remitted during the month

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business February 29, 2012

Balance as of last report Certificate Purchased				\$2,146,1 \$ 36,00	
				\$2,182,1	99.94
Deposits Sec'y Office –General Fund				•	
Berkheimer Associates – E.I.T.	\$	14,501.24	•		
Berkheimer Associates O.P.T.	\$	942.59			
Trash Collection Fees	\$	31,173.94			
Trash Certs	\$	40.00			
Fee in lieu of taxes	\$	9,770.28			
Comcast Franchise Fee	\$	53,556.37			
Act 101 Recycling Fee	\$	2,965.00			
Local Fines	\$	1,221.46	5		
Realty Transfer Tax	\$	573.30			
Lease Dwelling Fee	\$	304.00			
County Fines	\$	975.04	•		
Crossing Guard Agreement	\$	4,820.90	)		
Insurance Refund	\$	250.00			
Interest	\$	30.32			
Liens – Interest	\$	8.99			
Liens – Penalty	\$	27.06			
Liens – Costs	\$	37.50			
Vendors Permits	\$	24.00			
Mini Cobra	\$	905.91			
Accident Reports	\$	30.00			
Building Permits	\$	183.00			
U & O Inspections	\$	300.00			
Parking Tickets	\$	70.00			
TOTAL DEPOSITS TO GENERAL FUND	\$	122,710.90			
DEPOSITS TO OTHER ACCOUNTS	· · · · · · · · · · · · · · · · · · ·			· · · · · · · · · · · · · · · · · · ·	•
PLIGT- Investment interest	\$	1.73			
Street Light Fund-Taxes	\$	12,000.00			
Recreation Fund Interest added to CD	\$	8.06			
TOTAL DEPOSITS TO OTHER ACCOUNTS	\$	12,009.79			
TOTAL DEPOSITS TO ALL ACCOUNTS	-	•		\$	134,720.69
				•	2,316,920.63
			•	r	,

WITHDRAWALS	
By Orders #1263-1264 Street Light Fund	\$ 4,613.92
By Orders #10092 Non-Uniform Employee Pension Fund	\$ 402.27
By Orders #11117-11159, 26192-26224 General Fund	\$ 121,347.59
TOTAL WITHDRAWALS	\$ 126.363.78
Balance On Account – General Fund	
Checking \$109,833.61	
Certificate \$987,000.00	\$1,096,833.61
Balance On Account – Motor Equipment Fund	
Checking \$ 1.00	
Certificate \$ 84,518.16	\$ 84,519.16
Balance On Account – Street Light Fund	
Checking \$ 17,389.17	\$ 17,389.17
Balance On Account Gasoline Tax Account	
Checking 1.00 -	
Certificate \$262,939.41	\$ 262,940.41
Balance On Account – Recreation Fund	
Checking \$ 1,304.20	
Certificate \$ 24,555.70	\$ 25,859.90
Balance On Account – Non-Uniform Employee Pension Fund	
Checking \$ 7,487.92	
Certificate \$553,230.20	\$ 560,718.12
Balance On Account – Police Motor Equipment Fund	
Checking \$ 1.00	
Certificate \$ 25,033.24	\$ 25,034.24
Balance On Account – PLGIT Capital Reserve Fund	
Investment \$ 122,262.24	\$ 122,262.24
Beginning Balance	\$2,316,920.63
Withdrawals	\$ 126,363.78
03/01/12	\$2,190,556.85

Respectfully submitted

Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business February 29, 2012

## POLICE PENSION FUND

Balance	as	of	last	report
			W	

Checking	\$ 20,260.63	
Certificate – PNC Bank	\$501,027.48	
Certificate – Phoenixville Federal Bank	\$ 38,841.88	
Total:	\$560,129.99	
Certificate Purchased	6,000.00	<u> </u>
Deposits:	\$566,129.99	\$566,129.99
Interest	\$ 185.07	-
		<u> 185.07</u>

TOTAL DEPOSITS AND BALANCES

v .

\$566,315.06

\$566,315.06

## Withdrawals:

By Orders #2008	\$ 2,472.64
C. D. Purchased	\$ 6,000.00
Total Withdrawals:	\$ 8,472.64

## Balance On Account

Checking	\$ 11,973.06	
Certificate – PNC Bank	\$507,027.48	
Certificate – Phoenixville Federal Bank	\$ 38,841.88	

Respectfully submitted

Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business February 29, 2012.

#### POLICE PENSION FUND

Balance as of	last	report
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Checking \$20,260.63
Certificate-PNC Bank \$501,027.48
Certificate-Phoenixville Federal Bank \$38,841.88

\$560,129.99

Deposit Interest to checking \$ 185.07 Purchased CD PNC Bank \$ 6,000.00

\$566,315.06

## TOTAL DEPOSITS AND BALANCES

\$566,315.06

WITHDRAWALS

By Orders #2008 \$ 2,472.64 CD-PNC Bank \$ 6,000.00

#### Current Balances on Accounts

Checking \$ 11,973.06 Certificate-PNC Bank \$507,027.48 Certificate-Phoenixville Fed.Bk.\$ 38,841.88

\$566,315.06

\$566.315.06

Respectfully submitted

Florence M. Watts, Treasurer

Ilvenie M. Nata

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business February 29, 2012

	SEWER FUND #2	
Balance as of last report Certificate purchased CD deposited	\$2,986,951.64 \$ 110,000.00 \$ 2,309.10	
	\$3,094,642.54	\$3,094,642.54
Deposits		
Sewer Rent	\$ 95,350.05	
Sewer Certs	\$ 30.00	
Interest	\$ 314.03	
CD deposited	\$ . 2,309.10	
Liens Penalty	\$ 27.06	
Liens Interest	\$ 24.31	
Liens Costs	\$ 37.50	
Liens Attorney Fee	\$ 500.00	
	\$ 98,592.05	\$ 98,592.05
		\$3,193,234.59
		一种食食品 医乳腺 医鼠虫 医鼠虫虫虫
WITHDRAWALS		
By Orders #6329-6355, 21200-2	21206	\$ 144,187.27
	·	
Balance On Account Certificate	\$ 106,047.32 \$2,943,000.00	\$3,049,047.32
		\$3,193,234.59

•

Respectfully submitted

Florence M. Watts, Treasurer

Cleanne M. Matta

## **NEW BUSINESS:**

## 1. Discussion on the Administration of the Borough's Website.

President DiGuiseppe provided a background to council members on the creation and development of the Borough's website.

He noted, at this time, we have a councilor who is a teacher and works in the field of computers. He would like to see him and his class have a shot at working on the Borough's website by bringing it up to date. The councilor whom President DiGuiseppe is speaking about is Councilor Sweeney.

He asked Councilor Burns, who is currently acting as the webmaster for the site, to get together with Councilor Sweeney to start the transition process.

## **COUNCIL COMMENTS:**

Councilman Hays commented that progress is being made in surveying the 188 properties in Spring City that still exist from the 1981 survey in conjunction with the National Registry of Historic Places.

President DiGuiseppe commented on the average monthly flow at the Wastewater Treatment Plant.

#### READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) Flexible Benefits Plans, Inc. \$1,811.82; PECO \$418.67; H.A. Berkheimer, Inc. \$125.21; Data Flo Plus \$505.30; EAS \$13.33; Action Data Services \$1,263.68; Staples \$45.98; AT&T \$47.79; Baer Romain, LLP \$1,523.25; Verizon \$84.36; Provident \$100.58; P.A.W. \$21.83; T-Mobile \$46.42; L&W Group \$28.00. TOTAL: \$6,036.22. (STREETS) AirGas \$47.85; H.A. Weigand, Inc. \$308.80; PECO \$176.48; Flexible Benefits Plans, Inc. \$3,921.68; Tague Lumber \$56.10; CarQuest \$76.25; Mowrey-Latshaw \$170.41; Charles Blosenski Disposal Company \$7,157.03; Chester County Solid Waste Authority \$3,064.40; Oceanport, LLC \$1,754.00; Provident \$54.02; Wensel's Truck Repair \$1,675.92; J.P. Mascaro & Sons \$3,563.60. TOTAL: \$22,026.54. (POLICE) P.A.W. \$654.84; Crystal Springs \$72.36; Flexible Benefits Plans, Inc. \$8,045.85; Staples \$213.70; Davidheiser's Inc. \$92.95; J-Tech \$745.14; Chester County SPCA \$35.00; Verizon \$243.40; Witmer Public Safety Group \$489.00; Provident \$56.60; Nextel \$43.40; deCordre Automotive, Inc. \$41.77. TOTAL: \$10,734.01.

**SEWER ACCOUNT:** Crystal Springs \$7.25; PECO \$1,949.15 Flexible Benefits Plans, Inc. \$2,437.35; EEMA \$12,938.86; PA One Call System, Inc. \$6.60; Buckman's Inc. \$447.52; Mowrey-Latshaw \$88.93; M.J. Reider Associates, Inc. \$744.00; AT&T \$45.33; Baer, Romain, LLP \$180.00; DBA/AAMIK Crane Service \$1,130.00; Verizon \$164.47; Eastern Environmental Contractors, Inc. \$520.00; Provident \$28.11; USA BlueBook \$91.96; Emergency Systems Service Company \$963.96; Aqua Dyanmic Systems, Inc. \$95.00; J.C. Ehrlich Company, Inc. \$44.54; A.J. Blosenski, Inc. \$525.00; Eugene Field, General Contractor \$720.00; PAW \$135.52; Oehlert Bros. Inc. \$499.50. TOTAL: \$23,763.05.

**STREET LIGHTING FUND:** PECO \$4,613.92. TOTAL: \$4,613.92.

<u>BUILDING & PROPERTY FUND:</u> Crystal Springs \$29.14; Lloyd O. Watts \$166.80; Denny Electric Supply \$232.50; Eugene Field, General Contractor \$1,280.00; Unruh Construction \$1,470.00. <u>TOTAL:</u> \$3,178.44.

PLANNING, ZONING & HOUSING FUND: Motley Associates, Inc. \$1,344.10. TOTAL: \$1,344.10.

ENGINEERING & CONSULTING FUND: Motley Associates, Inc. \$1,092.00. TOTAL: \$1,092.00.

Councilman Burns motioned the bills be approved for payment as read. Councilman Shaner seconded. Motion carried.

#### **ANNOUNCEMENTS:**

President DiGuiseppe announced the following meetings are scheduled for March, 2012: **Sewer Committee,** Thursday, March 8, 2012, 6:30 p.m.; **Police Committee,** Thursday, March 15, 2012, 7:00 p.m. **Planning Commission,** Wednesday, March 21, 2012, 7:00 p.m.; **Finance & Ordinance Committee,** Wednesday, March 28, 2012; 6:30 p.m.

The next Borough Council meeting will be held on Monday, April 2, 2012 at 7:30 p.m.

## ADJOURNMENT:

Councilman Hays motioned the meeting be adjourned as there was no further business to come before Borough Council. Councilman Shaner seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse Borough Administrator

# LIBERTY STEAM FIRE CO. NO1 MARCH 2012

MUNICAPALITY	INCID.#	DATE	LOCATION	INCIDENT TYPE	PSNL	TIME
Spring City, Borough	63-027	3/2/2012	409 Wall Street	Fire Alarm	5	23 min.
Spring City, Borough	63-030	3/4/2012	210 Brown Street	Automatic Fire Alarm	11	30 min.
Spring City, Borough	63-033	3/8/2012	1 S. Main Street	Automatic Fire Alarm	1.1	17 min.
Spring City, Borough	63-034	3/11/2012	29 N. Main Street	Fire Alarm	8	34 min.
Spring City, Borough	63-036	3/12/2012	20 Riverside Drive	Automatic Fire Alarm	7	9 min.
Spring City, Borough	63-038	3/14/2012	20 Riverside Drive	Automatic Fire Alarm	10	5 min.
Spring City, Borough	63-041	3/16/2012	126 N. Main Street	Natural Gas Leak	14	23 min.
TOTAL'S:	7	XXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	66	2 hrs, 21 min.
East Vincent Township	63-028	3/3/2012	1 Veterans Drive	Cardiac Arrest	6	35 min.
East Vincent Township	63-029	3/3/2012	108 Pennhurst Road	Ambulance Assist	9	35 min.
East Vincent Township	63-031	3/8/2012	Stoney Run & Schuylkill Road	Trees & Wires	4	24 min.
East Vincent Township	63-032	3/8/2012	Stoney Run & Schuylkill Road	Trees & Wires	8	3 hrs, 3 min.
East Vincent Township	63-035	3/12/2012	.108 Meredith Drive	Hot Water Heater	4	18 min.
East Vincent Township	63-040	3/15/2012	1 Veterans Drive	Automatic Fire Alarm	4	12 min.
East Vincent Township	63-042	3/18/2012	556 Park Road	Citizen Complaint	1	5 min.
East Vincent Township	63-044	3/31/2012	Schuylkill Rd & New Street	Automobile Accident	7	13 min.
TOTAL'S:	8	XXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	43	4 hrs, 25 min.
East Pikeland Township	63-043	3/27/2012	20 Bonnie Brae Road	Trash	11	22 min.
TOTAL'S:	1	XXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	11	22 min.
Phoenixville, Borough	63-039	3/15/2012	Station 65	Stand-by	5	1 hr, 23 min.
TOTAL'S:	1	XXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	5	1 hr, 23 min.
Montgomery County	63-037	3/14/2012	724 Walnut Street	Building	8	2 hrs, 22 min.
TOTAL'S:	1	XXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	8	2 hrs, 22 min.
MONTHLY TOTALS:		XXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	126	10 hrs, 53 min.